**Minutes of Madawaska Valley Public Library Special Board Meeting**
**February 1, 2024 at 9:30 pm (online/in-person)**

Present: Bill Houle, Hanna Domagala, Betty Kirby, Mary Conway
Council Representatives: Mary Blank, Kevin Quade
Regrets: Claire Sullivan

1. Bill Houle called the meeting to order at 9:30am.
2. Acknowledgement Statement: ***"I would like to begin by acknowledging that the land on which we gather is the traditional territory of the Algonquin people. We recognize and respect the history, languages, and cultures of the First Nations, Metis, Inuit and all Indigenous peoples whose presence continues to enrich our communities."***
3. Declaration of conflict of interest: None
4. Hanna Domagala approved the agenda for the February 1, 2024 Board meeting; seconded by Kevin Quade. Carried.
5. Business arising from the January 29, 2024 minutes:
    a. Bill Houle approved the Terms of Reference for the Library Enhancement Sub-Committee; seconded by Betty Kirby. Carried. *See GOV-04.*
    b. Mary Blank approved the Board's goals for 2024; seconded by Betty Kirby. Carried. *See attached.*
    c. Mary Conway approved the 2024 Draft Budget, with revisions; seconded by Hanna Domagala. Carried.

6. Bill Houle made a motion to adjourn at 10:30am.

Next meeting date Monday, February 26, 2024 at 3:30 pm.

_____ _____

William Houle, Chair Natalie Barrington, CEO/Secretary

## 2024 MVPL Board Goals

1. Increase the total of new and renewal memberships by 5% in 2024.
   - Visually enhance library (entrances, ramp, garden, interior, signage)
   - Programming - increase adult programming, host events
   - Maintain strong social media presence
   - Outreach to schools and local community groups

2. Direct and support Library Enhancement Subcommittee to prepare a business plan for Library Enhancement initiative with business plan completion by early fall 2024.
   - Present Library Enhancement Business Plan to MV and BLR councils in October/November 2024 and seek support for the initiative

3. Continue to increase the profile of the library within the MV and BLR communities in 2024.
   - Councils – three delegations to MV and two delegations to BLR (delegations - CEO and Board members)
   - Local businesses and community groups
   - Permanent and seasonal residents

4. Continue donation and fundraising efforts in 2024 to ensure programming remains free and accessible.
   - Book sale, trivia nights (2), and general fundraising
   - Research additional fundraising opportunities
   - Explore new initiatives to attract donations