MINUTES of the Madawaska Valley Public Library Board Meeting
March 25, 2024 at 3:30 pm (online/in-person)

Present: Bill Houle, Betty Kirby, Claire Sullivan, Mary Blank
Online: Hanna Domagala, Kevin Quade
Regrets: Mary Conway

1. Chair Bill Houle called the meeting to order at 3:30pm.
2. Acknowledgement Statement: ***"I would like to begin by acknowledging that the land on which we gather is the traditional territory of the Algonquin people. We recognize and respect the history, languages, and cultures of the First Nations, Metis, Inuit and all Indigenous peoples whose presence continues to enrich our communities."***
3. Declaration of conflict of interest: none
4. Betty Kirby approved the agenda. Seconded by Claire Sullivan. Carried.
5. Mary Blank approved the February 26, 2024 Board meeting minutes. Seconded by Bill Houle. Carried.
6. Business arising from the minutes
    a. Bill Houle approved policies BL-05, FN-02, GOV-02. Seconded by Kevin Quade. Carried.
    b. Update from the Library Enhancement Sub-Committee Chair: A draft RFP is ready to circulate to the Board and CEO for feedback. The Board will meet with CAO Sue Klatt April 19 for further direction on how to proceed.
7. Correspondence:
    a. The CEO provided the MV Council with information from FOPL and OLS's VOLT to support the resolution for increased funding to libraries in Ontario. This initiative was started by the Town of Lincoln. Kevin Quade notes that BLR supported the resolution at a recent meeting. MV Council is expected to vote on the resolution at their April 16 meeting.
    b. Request for tenders for the replacement of the library ramp has been published.
8. Mary Blank approved the Librarian's Report. Seconded by Kevin Quade. Carried.

	February
Library visits	714
Items checked out	1098
Computer sessions	101
Personal devices	4
Memberships	
New MV*	9
New BLR	4
Renewals MV*	24
Renewals BLR	7
Interlibrary Loans	
Total	74
ILL borrowed	45
ILL lent	29
OverDrive/Libby	
ebooks	239
audiobooks	129

magazines	163
E-Resources	
Word Travel	4
Consumer Health Complete	0
Mango Languages	21
Novelist	15
Kanopy	20
	147
Fiero Code	12
CBC Corner	0
*includes non-resident & summer	

- The Algonquin College Community Employment Services held their first pop-up on Feb 8. We had a good turnout with 4 people attending, this includes drop-ins. They will be back for another pop-up on March 21.
- Book Club read *Lion* in February; members felt the movie was better than the book!
- We hosted a Climate Café on Feb 10, led by Ann Pohl and Liz DeGroot, members of The Council of Canadians. We had 8 people drop-in and everyone had a positive feedback on the discussion, display, and refreshments.
- We ran our Blind Date with a Book program for Valentine's Day. Seven books were taken out; each included a chocolate treat for their "Valentines."
- We ran a Family Day drop-in craft on Saturday, Feb 17. We had 2 families attend for a total of 7 participants.
- On February 21, we presented our draft budget and 2023 highlights to council. The presentation was positively received. We were able to show that in 2023 library usage has increased, including memberships, circulation, number of programs, and program attendance.
- Unfortunately, our February session of BIAK Early ON was cancelled due to their staff shortage to run the event.
- Participants made tile coasters at the Feb 23 Craft and Chat morning. We had 6 attendees. While it is continuously a small group, each month different people attend and everyone enjoys the morning socializing and being creative. There is usually a new face or two!
- Our walking group continues to meet every Friday at 1pm at the library. An average of 5 people attend each week; along with the core group, there are also some new participants each month.
- Lego Club meets the third Saturday of the month. We had 15 participants in February. This is a popular children's program.
- The auditor completed his field visit on Feb 15 and began the audit process for 2023.
- Due to illness, Fiona Foster King rescheduled her visit on Feb 16. She will be at the library on April 2 to run a writing workshop for 10 students from Madawaska Valley High School.

9. Mary Blank approved the February Financial Report. Seconded by Claire Sullivan. Carried.

Balance Forward	22,286.86
Deposits	78,198.90
Expenses	26,101.50
Bank Balance	**74,384.26**
Outstanding	4,634.45
Book Balance	**79,018.71**
Growth Savings	8,566.09
87,584.80	

10. New Business:
    a. Hanna Domagala moved that the total funds of the GIC funds be placed in a redeemable GIC for 6 months. Seconded by Bill Houle. Carried.
    b. Discussion for board members to solicit door prizes for trivia night. Letters will be available next week.
    c. FYI: Upcoming author events: March 30 with Jean Pierre Chabot, April 27 with Amy Tector, May 4 with Adam Shoalts, and June 8 with Charlotte Gibson.
11. Next meeting date Monday, April 29, 2024 at 3:30 pm.
12. Motion to adjourn by Claire Sullivan at 4:25pm.

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William Houle, Chair Natalie Barrington, Secretary