

Minutes of Twp. of Madawaska Valley Public Library Board  
April 24, 2019  
6:30 pm at Madawaska Valley Public Library

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Present: Frances Mawson, Natalie Barrington, William Houle, Andrea Budarick, Peter Fright, Mark Willmer

Staff: Karen Filipkowski, CEO / Secretary Treasurer

1. Meeting called to order at 6:30 pm by Board Chair, Frances Mawson
2. Declarations of Conflict of Interest: None
3. Motion from William Houle to accept the agenda with additions. Seconded by Natalie Barrington. Carried.
4. Motion from Peter Fright to accept the minutes from the March 27, 2019 Board meeting. Seconded by William Houle. Carried.
5. **Business arising from the minutes.**
  - a. **Policy:** No new policy.
  - b. **Strategic Planning:** The Strategic Planning Committee met on April 18<sup>th</sup>. It was decided that the 2014 – 2018 plan will be revised with goals set for the 2019 – 2023 period. The process for doing this was discussed along with a deadline of December 2019 for completion.
  - c. **Trivia Night:**
    - I. George Vanier Trivia Night is on Friday, April 26<sup>th</sup>: Finalized team. Participating from the Library are Karen, Peter & Penny Shulist.
    - II. Library Trivia Night: Questions have been prepared and are ready for editing. Karen will distribute the Trivia Night check list at the May meeting.
  - d. **Presentations to Councils:** Frances & Karen did a presentation to BLR Council on April 3<sup>rd</sup>. The free book shelf that was installed a few years ago has expanded into a few more shelves. The collection rotates as people borrow and drop off books. Missing are Large Print books for seniors so we will supply Large Print books that have been read out and they will be made available at the Seniors lunches.
  - e. **Meet & Greet with Minister Yakbuski:** Approximately 25 attended, including
  - f. **Governance and training:** Karen, Frances, Andrea and Peter are attending and carpooling arrangements have been made where possible.
  - g. **Vacuum System Installed:** The new industrial grade central vacuum system has been installed.
6. **Correspondence:**
  - i. **SOLS CEO Barbara Franchetto:** email advising that the SOLS budget had been cut by 50%.
  - ii. **SOLS CEO Barbara Franchetto:** email to notify libraries that the delivery system for interlibrary loans would cease operating as of April 26, 2019.
7. **Librarian's Report:**
  - The new central vac system has been installed.

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- Programs: Pysanky Easter Egg Decorating workshop was full to capacity & Easter Weekend Story Time and Eggstravaganza were very busy (25 children at Story Time and 53 at Eggstravaganza). The Job Skills Workshops have been cancelled. The next programs are a DIY Colour & Decorating Workshop and a presentation on Dementia.
- Grants: Canada Summer Jobs grant approved.

**LIBRARY STATISTICS MARCH 2019**

<b>Computer Sessions</b>	207
<b>Personal Devices</b>	85
<b>Library Visits</b>	798
<b># of items checked out</b>	1,416
<b>Interlibrary Loans</b>	
<b>EBooks &amp; Audio EBooks circulated</b>	302

**Motion** from Peter Fright to accept the Librarian's Report. Seconded by Natalie Barrington. Carried.

- 8. Financial Report at March 2019:** The bank statement did not arrive in time to complete the Financial Report. The March Report will be available at the May Board meeting.
- 9. New and unfinished business:**
  - a. Funding Cuts:** SOLS announcement that the delivery system for interlibrary loans will no longer operate will impact patrons selection to books, our collection policy, the ability to support book clubs and shared collections such as Large Print and DVDs. Karen is reviewing interlibrary loan statistics to determine what the shipping costs will be to provide these services. The portal that supports interlibrary loans has been shut down until May 31<sup>st</sup>.
  - b. Library Yard & Book Sale:** Volunteers are organizing a Yard and Book Sale at the Library. Staff and Board can contribute items for the sale and proceeds will go to the library. Others can set up a table by pre-registering and sell their own items. No charge to set up a table but we request a small donation to the library from their sales. Andrea suggested best dates are June 21 7 22 or the 28 & 29 or in the fall, two weeks after Labour Day Weekend.

**10.** Motion to adjourn by Andrea Budarick at 8:42pm.

**11.** Next meeting date May 29<sup>th</sup>, 2019 at 6:30 pm at MV Library.

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**Chair / Frances Mawson**

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**Secretary / Karen Filipkowski**